

Linden Town Board Regular Meeting Minutes February 23, 2017@ Town Hall meeting room

Roll Call: Board Members Present: Wade Bennett, Paul Buckles, Andrew Traylor, Clerk/Treasurer Janet Heide,

Town of Linden Board meeting called to order by Town Board President Andrew Traylor at 7:00pm

Town Board President Andrew Traylor 2<sup>nd</sup> reading Ordinance 2017-01. Town Board Member Wade Bennett made a motion to adopt Ordinance 2017-01, Town Board Member Paul Buckles 2<sup>nd</sup> motion; Town Board President Andrew Traylor called for vote, motion carries.

Clerk/Treasurer Janet Heide presented prior monthly meeting minutes. Town Board Member Paul Buckles read minutes aloud and requested correction to 'Town Marshal James Heisel letter of retirement'. Town Board Member Wade Bennett made a motion to accept minutes with correction. Town Board Member Paul Buckles 2<sup>nd</sup> motion; Town Board President Andrew Traylor called for vote, motion carries.

Clerk/Treasurer Janet Heide presented Ordinance 2017-01 Public Hearing meeting minutes. Town Board President Andrew Traylor read aloud. Town Board Member Paul Buckles made a motion to accept minutes. Town Board Member Wade Bennett 2<sup>nd</sup> motion; Town Board President Andrew Traylor called for vote, motion carries.

Town Board President Andrew Traylor asked for update on fence project. Water Superintendent Earl Heide reported fence project complete and will contact company for estimates on gravel for truck traffic drive at water plant and area at Stoddard Park

Wastewater Superintendent Earl Heide update on UV system still waiting on estimate

Wastewater Superintendent Earl Heide update pumps are in at Wastewater plant

Wastewater Superintendent Earl Heide update Merrill Brothers will be submitting an estimate cost to remove polishing pond

Street Superintendent Earl Heide has more signs up on sign project

Street Superintendent Earl Heide update from on gas leak Vectren has extended repair date on West Walnut Street and still working on gas leak at intersection South Street and US 231

Water Superintendent Earl Heide reported Utility Clerk computer is installed, working printers and connections are functioning and one billing process has been completed.

Town of New Richmond Board President Rebecca Scott, Town Board Member Luke Martin, and Clerk/Treasurer Alatheia Faust presented Water and Wastewater agreement 2017-2018 Town Board Member Wade Bennett made a motion to accept agreement. Town Board Member Paul Buckles 2<sup>nd</sup> motion and New Richmond work hours separate from Linden work hours. Town Board President Andrew Traylor called for vote, motion carries.

Town Board Member Paul Buckles presented Policy 2016-4A Job Description Town Marshal. Town Board President Paul Buckles made a motion to adopt Policy 2016-4A, Town Board President Wade Bennett 2<sup>nd</sup> motion. Town Board President Andrew Traylor called for vote, motion carries.

Town Board President Andrew Traylor requested options to start hiring process for Town Marshal opening. Board Members agreed. Town Board Member Wade Bennett will contact Town Attorney.

Clerk/Treasurer Janet Heide submitted voucher register for Board approval. Town Board Member Paul Buckles added 4 claims; Montgomery County Sheriff \$372.84, Steven Jenkins \$414.00, Ray O'Herron \$102.93, Emblem Enterprises \$283.14; Town Board Members reviewed claim voucher register, Town Board Member Wade Bennett made motion to approve voucher register and additional claims; Town Board Member Paul Buckles 2<sup>nd</sup> motion. Town Board President Andrew Traylor called for a vote, motion carries

Town Board President Andrew Traylor submitted final pay for Town Marshal James Heisel of \$4,797.51. Town Board Member Paul Buckles made a motion to pay final pay \$4,797.51, Town Board Member Wade Bennett 2<sup>nd</sup> motion. Town Board President Andrew Traylor called for a vote, motion carries

Madison Township Fire Chief Earl Heide asked for James Heisel to return Fire Department turnout gear as soon as possible. Town Board President Andrew Traylor stated he would bring James Heisel turnout gear to Fire House February 28<sup>th</sup>

Clerk/Treasurer Janet Heide asked for 2017 Park Board Members. Deb Fagan asked to continue as Park Board Member. Town Board President Andrew Traylor asked for resident support

Clerk/Treasurer Janet Heide presented a Town Complaint form for internal control for board approval. Town Board Member Paul Buckles made motion to accept complaint form, Town Board Member Wade Bennett 2<sup>nd</sup> motion; Town Board President Andrew Traylor called for a vote, motion carries

Town Board Member Paul Buckles made motion to adjourn, Town Board Member Wade Bennett 2<sup>nd</sup> motion. Meeting adjourned 8:40pm

## Linden Town Board Members action:

Board Member Name

Yea

Nay

Wade Bennett

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Paul Buckles

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Andrew Traylor

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Attested by:

Janet Heide, Clerk-Treasurer

Transcribed February 27, 2017

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DRAFT