

## Linden Town Board Regular Meeting Minutes December 19, 2017 @ Town Hall meeting room

Roll Call: Board Members Present: Wade Bennett, Paul Buckles, Andrew Traylor, Clerk/Treasurer Janet Heide

Town of Linden Board meeting called to order by Town Board President Andrew Traylor at 7pm

Clerk/Treasurer Janet Heide presented November 27, 2017 meeting with Township Board minutes. Town Board President Andrew Traylor read aloud meeting minutes. Town Board Member Paul Buckles made a motion to accept minutes, Town Board Member Wade Bennett 2<sup>nd</sup> motion Town Board President Andrew Traylor called for a vote, motion carries.

Clerk/Treasurer Janet Heide presented prior monthly meeting minutes. Town Board President Andrew Traylor read aloud meeting minutes. Town Board Member Paul Buckles made a motion to accept minutes, Town Board Member Wade Bennett 2<sup>nd</sup> motion Town Board President Andrew Traylor called for a vote, motion carries.

Town Board Member Paul Buckles stated he has given the email from Town Attorney reference windmill ordinance outside of Town limits to the No Windmill Representatives and read aloud email. Town Board Member Wade Bennett stated no purpose for No Windmill Representative to present additional information

Town Board President Andrew Traylor asked if Township received bank statements from youth baseball. Town Board Member Wade Bennett has no additional information

Clerk/Treasurer Janet Heide presented request from Midwestern Engineering UV equipment costing \$30,000-\$35,000 and needing permission to order before January. Town Board Member Wade Bennett made a motion to proceed with UV equipment order, Town Board Member Paul Buckles 2<sup>nd</sup> motion; Town Board President Andrew Traylor called for a vote, motion carries

Clerk/Treasurer Janet Heide submitted voucher register and additional claims for Board approval. Town Board Member Wade Bennett made a motion to accept voucher register, Brand Electric claim, Ceres Solution Claim and US Uniform claim, Town Board Member Paul Buckles made a motion to approve voucher register and additional claims, Town Board Member Wade Bennett 2<sup>nd</sup> motion; Town Board President Andrew Traylor called for a vote, motion carries

Town Board President Andrew Traylor presented 2018 Town Insurance Policy. Board reviewed. Town Board Member Paul Buckles made a motion to accept 2018 Insurance policy, Town Board Member Wade Bennett 2<sup>nd</sup> motion; Town Board President Andrew Traylor called for a vote, motion carries

Town Board President Andrew Traylor read aloud 2018 Salary Ordinance 2017-7. Town Board Member Paul Buckles stated will be abstaining from vote and feels he is not receiving enough finance information. Town Board President Andrew Traylor stated Board Members receive monthly bank statements. Town Board Member Wade Bennett stated board has taken action on many financial projects this year. Clerk/Treasurer Janet Heide stated each month Board Members receive bank statement and cash fund reconciliation reports and current month utility billing. Town Board Member Wade Bennett made a motion to adopt Ordinance 2017-7, Town Board President Andrew Traylor 2<sup>nd</sup> motion. Town Board President Andrew Traylor called for a vote, Town Board Member Paul Buckles

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abstained, Town Board Member Wade Bennett vote yea, Town Board President Andrew Traylor vote yea, motion carries.

Town Board President Andrew Traylor presented 2018 Town Board Meeting dates. Town Board Member Paul Buckles made a motion to accept 2018 meeting dates, Town Board Member Wade Bennett 2<sup>nd</sup> motion; Town Board President Andrew Traylor called for a vote, motion carries

Town Board President Andrew Traylor presented letters of interest for 2018 Town legal services. Board Members reviewed. Town Board Member Wade Bennett made a motion to hire Stu Weliever firm, Town Board Member Paul Buckles 2<sup>nd</sup> motion; Town Board President Andrew Traylor called for a vote, motion carries

Town Board President Andrew Traylor read aloud 2018 AWL contract agreement. Town Board Member Wade Bennett made a motion to sign AWL contract agreement, Town Board Member Paul Buckles 2<sup>nd</sup> motion; Town Board President Andrew Traylor called for a vote, motion carries

Clerk/Treasurer Janet Heide requested 2018 Town Marshal hourly rate. Town Board Member Paul Buckles made a motion to leave pay at 2017 rate of \$18.00 per hour, Town Board Member Wade Bennett 2<sup>nd</sup> motion, Town Board President Andrew Traylor called for a vote, motion carries

Town Board Member Wade Bennett read aloud Town of Linden Mission Statement and Vision Statement. Board agreed to adopt Mission Statement and Vision Statement

Town Board Member Paul Buckles asked if inflow has reduced at Wastewater plant since removal of 4" line. Wastewater Superintendent Earl Heide updated flow has reduced and would suggest the apartment complex contour ditch area that is holding water

Town Board Member Paul Buckles would like to see stop sign project completed

Town Board President Andrew Traylor read aloud Town Marshal Brian Riehle December police report and presented to board for signatures.

Town Board Member Wade Bennett updated if board still wants letters send to owners at South Street and Water Street on Wastewater project or wait for smoke test project corrections to be completed. Board agreed to precede with smoke test project red listed addresses and hold off on letters to owners at South Street and Water Street wastewater issue

Town Board Member Wade Bennett made motion to adjourn, Town Board Member Paul Buckles 2<sup>nd</sup> motion. Meeting adjourned 8:05pm

## Linden Town Board Members action:

Board Member Name

Yea

Nay

Wade Bennett

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Paul Buckles

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Andrew Traylor

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Attested by:

Janet Heide, Clerk-Treasurer

Transcribed December 23, 2017

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