

Linden Town Board Meeting January 2, 2026

Town Board Member Paul Buckles started meeting video recording

Town of Linden regular monthly meeting called to order by Town Board President Wade Bennett at 4:00 pm

Roll Call all present; Town Board President Wade Bennett, Town Board Member Paul Buckles, Town Board Member Chasity Surface, Clerk/Treasurer Janet Heide

Town Board President Wade Bennett opened discussion on funding for new full-time position year salary \$65,000.00. After discussion, Board agreed \$30,000.00 will be paid from General Fund and \$35,000.00 will be paid from Street Fund.

Linden Clerk/Treasurer Janet Heide reported the 2026 Salary Ordinance #2025-6 will need adjustments to budgeted funds with cash available.

Linden Clerk/Treasurer Janet Heide requested Clerk/Treasurer 2026 salary of \$18,360.00 be increased to \$20,000.00 paid from General Fund. After discussion, Town Board Member Paul Buckles made a motion to increase Clerk/Treasurer 2026 salary to \$20,000.00; Town Board Member Chasity Surface 2nd motion; Town Board President Wade Bennett called for a vote, motion carries

Linden Clerk/Treasurer Janet Heide requested purchasing agent salary of \$1,200.00 from Clerk/Treasurer salary and to Utility Clerk salary. After discussion, Town Board Member Chasity Surface made a motion to move utility purchasing agent \$1,200.00 to Utility Clerk; Town Board Member Paul Buckles 2nd motion; Town Board President Wade Bennett called for a vote, motion carries

Linden Clerk/Treasurer Janet Heide requested removing Park Superintendent 2026 salary and removing Wastewater Superintendent 2026 salary and increasing Water Superintendent 2026 salary total \$43,700.00 and increasing Street Superintendent 2026 salary \$25,000.00; After discussion, Town Board Member Chasity Surface made a motion to condense Superintendent salary from 4 funds to salary from 2 funds as a Full Time position, Town Board Member Paul Buckles 2nd motion; Town Board President Wade Bennett called for a vote, motion carries,

Linden Clerk/Treasurer Janet Heide requested Amending 2026 Salary Ordinance #2025-6 with changes; Town Board Member Chasity Surface made a motion to sign and pass 2026 Salary Ordinance #2025-6A; Town Board Member Paul Buckles 2nd motion; Town Board President Wade Bennett called for a vote, motion carries

Town Board Member Paul Buckles opened discussion on job duties and referred to Policies adopted in 2016 and requested board members receive each policy to review for next board meeting. Linden Clerk/Treasurer Janet Heide will email scanned policies 2016-8 Street duties, 2016-6 Water duties, 2016-5 Park duties, 2016-7 Wastewater duties, 2016-4A Marshal duties, 2016-9 Utility clerk duties to board members.

Town Board Member Paul Buckles discussed coverage on weekends and vacations. After discussion, Town Board Member Paul Buckles submitted a list of town duties

Town Board Member Paul Buckles made a motion to adjourn; Town Board Member Chasity Surface 2nd motion; Town Board President Wade Bennett called for a vote, motion carries, meeting adjourned 5:43pm

DRAFT

Linden Town Board Members:

Yea

Nay

Wade Bennett

Paul Buckles

Chasity Surface

Attested by:

Janet Heide, Clerk-Treasurer

transcribed January 3, 2026