

Linden Town Board Regular Meeting Minutes January 28, 2020 @ Town Hall meeting room

Roll Call: Town Board Members Wade Bennett, Paul Buckles, Dennis Charleston, Clerk/Treasurer Janet Heide present

Town of Linden Board meeting called to order by Town Board President Wade Bennett at 7pm

Town Board President Wade Bennett welcomed new Board Member Dennis Charleston

Town Board Member Paul Buckles opened nominations for 2020 president elections - Town Board Member Paul Buckles made a motion to appoint Town Board President Wade Bennett as Town Board President for year 2020, Town Board Member Dennis Charleston 2<sup>nd</sup> motion. Town Board Member Wade Bennett called for a vote, motion carries

Town Board President Wade Bennett asked if all CCG bids are turned in. Town Board Members Paul Buckles made a motion to close bid acceptance, Town Board Member Dennis Charleston 2<sup>nd</sup> motion. Town Board Member Wade Bennett called for a vote, motion carries.

Town Board President Wade Bennett accepted and opened 6 bids; Curt from Midwestern Engineering will review lowest bid. Town Board President Wade Bennett will continue meeting until Curt finishes review.

Town Board President Wade Bennett welcomed Mathew Barnes; Mathew is earning a scout merit badge and will be interviewing someone about an issue brought to the Towns attention.

Town Board President Wade Bennett presented the 2020 AWL contract annual fee \$2,244.00. Town Board Members Paul Buckles made a motion to acceptance and sign 2020 AWL contract; Town Board Member Dennis Charleston 2<sup>nd</sup> motion. Town Board Member Wade Bennett called for a vote, motion carries.

Town Board President Wade Bennett reported D&D trash will be changing collection day to every Friday including holidays starting with February 7, 2020 and will place information on website with D&D information sheet

Town Board President Wade Bennett update cost to hire CPA Steve Brock to complete a rate study on water and wastewater will be \$7,000.00. Town Board Member Paul Buckles made a motion to hire CPA Steve Brock; Town Board Member Dennis Charleston 2<sup>nd</sup> motion. Town Board President Wade Bennett called for a vote, motion carries.

Town Board President Wade Bennett update Bart Maxwell Drainage is on track to complete storm water north end project spring 2020

Town Board President Wade Bennett attended meeting January 8<sup>th</sup> on plans for George Nichols ditch project will move forward summer 2020

Town Board President Wade Bennett reported Curt with Midwestern Engineering has finished review of lowest bid and paperwork appears to be in order and recommended to attentive award to be given to Midwest Paving. Town Board Member Paul Buckles made a motion to accept lowest bid pending

January 28 2020 meeting

engineer further review, authorize Town Board President Wade Bennett to sign award letter and submit all required paperwork to state before deadline of February 24; Town Board Member Dennis Charleston 2<sup>nd</sup> motion. Town Board Member Wade Bennett called for a vote, motion carries.

Utility Clerk Donna Cooper requested to upgrade utility billing office at water plant or possible move to town hall office. Board Members approved. Utility Clerk and Clerk/Treasurer will gather information and estimated cost.

Town Marshal Brian Riehle report body camera has arrived; gas station robbery solved, and submitted January monthly report for board signature

Town Board Member Paul Buckles stated post office has posted a sign on restrictive parking on Walnut Street; Town Marshal Brian Riehle will investigate

Street Superintendent Earl Heide reported South Street will need to be closed when paving project begins

Utility Superintendent Earl Heide reported water leak lines have been repaired and 2 storm water areas will need to be corrected

Clerk/Treasurer Janet Heide submitted voucher register for Board approval. Board reviewed. Town Board Member Paul Buckles made a motion to accept voucher register. Town Board Member Dennis Charleston 2<sup>nd</sup> motion; Town Board President Wade Bennett called for a vote, motion carries

Clerk/Treasurer Janet Heide presented prior regular monthly meeting minutes for Board approval. Town Board Member Paul Buckles made a motion to accept regular monthly meeting minutes, Town Board Member Dennis Charleston 2<sup>nd</sup> motion; Town Board President Wade Bennett called for a vote, motion carries

Town Board Member Dennis Charleston made motion to adjourn, Town Board Member Paul Buckles 2<sup>nd</sup> motion, Town Board President Wade Bennet adjourned meeting 8pm

Linden Town Board Members action:

Board Member Name

Yea

Nay

Wade Bennett

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Paul Buckles

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Dennis Charleston

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Attested by:

Janet Heide, Clerk-Treasurer

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Transcribed February 1, 2020

DRAFT