

Linden Town Board Meeting December 17, 2024

Roll Call: Present Town Board President Wade Bennett, Town Board Member Paul Buckles, Town Board Member Chasity Surface, Clerk/Treasurer Janet Heide

Town of Linden regular monthly meeting called to order by Town Board President Wade Bennett at 7:00pm

Town Board President Wade Bennett presented 2025 Salary Ordinance 2024-7 for 2nd reading and adoption. Town Board Member Chasity Surface made a motion to adopt and sign 2025 Salary Ordinance 2024-7; Town Board Member Paul Buckles 2nd motion, Town Board President Wade Bennett called for a vote, motion carries; Board members signed ordinance 2024-7.

Project Engineer Kent Elliott with Banning Engineering presented Division 1 Water Treatment Plant Project paperwork binder and requested board accept project contract totaling \$3,297,002.00 and sign the Contractor Notice to Proceed letter to Patterson Horth, Inc.; after review and discussion, Town Board Member Chasity Surface made a motion to accept project totaling \$3,297,002.00 and sign contract and Contractor Notice to Proceed letter to Patterson Horth, Inc; Town Board Member Paul Buckles 2nd motion; Town Board President Wade Bennett called for a vote, motion carries; Town Board President Wade Bennett signed Contractor Notice to Proceed letter and Town Board Member Chasity Surface attested.

Project Engineer Kent Elliott with Banning Engineering presented an Engineering agreement to amend current agreement for the Division 2 Ground Level Water Storage Tank alternative tank options. Town Board President Wade Bennett read aloud; after discussion, Town Board Member Paul Buckles made a motion to accept and sign engineering amendment agreement; Town Board Member Chasity Surface 2nd motion; Town Board President Wade Bennett called for a vote, motion carries.

Project Engineer Kent Elliott with Banning Engineering thanked the Board Members and project updates to follow with a January 2025 pre-conference meeting and possible onsite work to begin March 2025

Town Board President Wade Bennett presented Mitchell Agency 2025 Insurance documents cost \$34,498.00 for review. After discussion, Town Board Member Paul Buckles made a motion to accept and sign 2025 Insurance documents cost \$34,498.00; Town Board Member Chasity Surface 2nd motion; Town Board President Wade Bennett called for a vote, motion carries. Board President Wade Bennett signed 2025 insurance documents

Town Board President Wade Bennett presented 2025 Town of Linden meeting dates for review and read aloud. After discussion, Town Board Member Paul Buckles made a motion to accept and sign 2025 meeting dates; Town Board Member Chasity Surface 2nd motion; Town Board President Wade Bennett called for a vote, motion carries. Board members signed 2025 meeting dates paperwork and Clerk/Treasurer Janet Heide will post to town website calendar

Town Board President Wade Bennett presented 2025 Town of Linden holiday dates for review and read aloud. After discussion, Town Board Member Paul Buckles made a motion to accept and sign 2025 holiday dates; Town Board Member Chasity Surface 2nd motion; Town Board President Wade Bennett called for a vote, motion carries. Board members signed 2025 holiday dates paperwork

Town Board President Wade Bennett presented 2025 Henthorn, Harris & Weliever Law agreement for review and read aloud. After discussion, Town Board Member Paul Buckles made a motion to accept 2025 Henthorn, Harris & Weliever Law agreement; Town Board Member Chasity Surface 2nd motion; Town Board President Wade Bennett called for a vote, motion carries.

Town Board President Wade Bennett presented 2025 Animal Welfare League agreement with no increase of cost from last year, for review and read aloud. After discussion, Town Board Member Paul Buckles made a motion to accept 2025 Animal Welfare League agreement; Town Board Member Chasity Surface 2nd motion; Town Board President Wade Bennett called for a vote, motion carries.

Town Board President Wade Bennett presented Hughes Excavating LLC invoice costing \$3,700.00 for board approval and payment. After discussion, Town Board Member Paul Buckles made a motion to accept Hughes Excavating LLC invoice and approve ACH payment; Town Board Member Chasity Surface 2nd motion; Town Board President Wade Bennett called for a vote, motion carries.

Town Board President Wade Bennett presented SRF invoice payment due January 1 2025

Utility Superintendent Earl Heide reported Peerless will be checking water plant pump

Utility Superintendent Earl Heide reported a 4" water line leak has been repaired

Utility Superintendent Earl Heide reported Wastewater ditch area very muddy and has created muddy streets and contractors are working to enter and exit same route to limit muddy areas. Wastewater plant generator cement pad is ready and fence will be moved, and plans are made in preparing for issues with manhole areas occur. Town Board Member Paul Buckles raised concern of street wear and tear with the additional heavy equipment traffic

Utility Superintendent Earl Heide reported new wastewater and water service lines at resident Paul Buckles purchased lot location 826 Linden Blvd will be crossing street area and neighbor property due to the location of the main lines. Busse's Excavating owner Jay presented information on the boring process to preserve the street area from damage.

Town Marshal Mike Taylor reported west side South Street speed sign has arrived and will be installed

Town Board President Wade Bennett asked how the Flock is working. Town Marshal Mike Taylor reported Flock is working, and have been able to work with multiple law enforcement departments

Town Board President Wade Bennett reported property owner Jarrod Perriguet trailer rentals at 315 W Water Street requested the Town to abandon the alley north of his property address. Board agreed Town is not interested and will not proceed to abandon alley

Town Board President Wade Bennett stated Earl Heide will end his participation with Madison Township Volunteer Fire Fighter member January 1st, 2025 and at this time wanted to thank Earl Heide for his over 39 years of service and appreciate all he has done

Town Board Member Paul Buckles stated nice to see Fire Department taking Santa around town and noticed the kids were excited

Town Board President Wade Bennett stated town attorney has received copy of Town/Township property survey and the Town/Township need to update a property agreement and update Fire water usage agreement. Board members agreed

Clerk/Treasurer Janet Heide submitted voucher register, for Board Members approval and signature. Board reviewed; Town Board Member Paul Buckles made a motion to accept voucher register and additional claims Hughes Excavating invoice and SRF invoice; Town Board Member Chasity Surface 2nd motion; Town Board President Wade Bennett called for a vote, motion carries

Clerk/Treasurer Janet Heide submitted prior meeting minutes for Board Member signature. Town Board Member Paul Buckles made a motion to accept and sign November 19, 2024 meeting minutes; Town Board Member Chasity Surface 2nd motion; Town Board President Wade Bennett called for a vote, motion carries

Clerk/Treasurer Janet Heide submitted monthly bank reconciled report and financial reports for board signature. Board Members signed and accepted monthly financial reports for board signature.

Town Board Member Chasity Surface made a motion to adjourn; Town Board Member Paul Buckles 2nd motion; Town Board President Wade Bennett called for a vote, motion carries, meeting adjourned 8:15pm

Linden Town Board Members action:

Town Board Member Name	Yea	Nay
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Wade Bennett		
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Paul Buckles		
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Chasity Surface		
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Attested by: Janet Heide, Clerk-Treasurer		
Transcribed December 22, 2024		

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